



## ARCHITECTURAL PROJECT MANAGER

One of the nation's leading Planning, Architecture, and Interior Design firms is searching for an Architectural Project Manager with 7-15 years of experience.

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### Qualified Candidate Should Possess:

- Bachelor's or Master's Degree in Architecture - license is preferred
- Proven project experience in leading and developing designs for architectural projects and managing the design process from pre-design/programming through construction administration
- Significant experience working with expanded project teams, including general contractors, engineering consultants, subcontractors, and vendors
- Demonstrated contract administration capabilities, as well as working knowledge of building codes, CSI specifications, and AIA procedures
- Fluency in Revit, AutoCAD, or other BIM software
- Fluency in project management software such as Deltek, Ajera, and Microsoft Project is a plus
- Experience in hospitality design is preferred

### Specific Responsibilities Include (but are not limited to):

- Managing architectural projects under the supervision of the Director of Architecture, including budgeting, scheduling, and overseeing architectural staff to execute projects on-time and on-budget
- Overseeing the project team in preparation of design and construction documents
- Managing work plans to deliver exceptional presentation documents, construction drawings, and details
- Coordinating efforts with all associated technical and support disciplines to ensure deliverables are on target
- Serving as a leader, supervisor, and mentor to the architecture studio staff
- Serving as a Chambers representative for clients as well as suppliers, vendors, and colleagues within the industry
- Maintaining a strong presence in professional organizations (such as AIA)
- Engaging with our high-end private club clientele and other key stakeholders

### BENEFITS & COMPENSATION

Chambers offers competitive compensation commensurate with experience, as well as a generous benefits package and a welcoming environment that encourages and supports professional development.

### MORE ABOUT CHAMBERS

Since 1899, Chambers has evolved to become the largest, award-winning hospitality design firm in the nation. With a holistic approach to private club planning and design, Chambers provides a full suite of services to our national and international clientele. Headquartered in Baltimore, Maryland, Chambers has additional offices in Dallas, Minneapolis, Washington D.C, and Naples.